



AMERICAN PETROLEUM INSTITUTE
GLOBAL INDUSTRY SERVICES
MONOGRAM PROGRAM / APIQR

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To: All Guest-Host Licensees
All Guest Host Applicants
API Auditors
API Monogram Associates

From: W. Don Whittaker, Manager – Monogram Program / APIQR

Date: Feb 9, 2012

RE: Guest-Host Program Change Announcement

The purpose of this letter is to announce a program change that will affect all Guest-Host licensees. API, along with guidance from API's Monogram Program Board, has made the decision that, effective **February 15, 2012**, API will no longer accept applications for new Guest-Host licenses. Existing licenses may be maintained and renewed for a period of up to 18 months, with an expiration date not to exceed **August 15, 2013**.

All questions concerning any element of the Guest-Host program should be addressed to the API staff at our office in Washington, DC.

A handwritten signature in black ink that reads "W. Don Whittaker". The signature is written in a cursive, flowing style.

W. DON WHITTAKER
Manager - Monogram Program / APIQR
API