

2019

INSPECTION
AND MECHANICAL
INTEGRITY SUMMIT

ASSET INTEGRITY
THROUGH CORROSION
MANAGEMENT,
INSPECTION AND
ENGINEERING
TECHNOLOGY

Brought to you by



AMERICAN PETROLEUM INSTITUTE

SPONSOR AND EXHIBITOR PROSPECTUS

January 28-31, 2019
Galveston Island Convention Center
Galveston, Texas

SIGN UP AS A SPONSOR OR EXHIBITOR TODAY!

Sponsor Benefits

API invites you to join us at the API Inspection and Mechanical Integrity Summit and Expo in Galveston, Texas, January 28-31, 2019. The API Inspection Summit will provide attendees with an opportunity to learn about new and existing industry codes and standards, hear about emerging trends from experts, and discuss new issues that they face. The API Inspection and Mechanical Integrity Summit is also the only networking event for inspectors in the industry.

Your chance to showcase your products and services is here, at the 2019 API Inspection and Mechanical Integrity Summit. As a sponsor or exhibitor, you will have a unique opportunity to reach both new and veteran inspectors as well as operators in this three-day conference. Because our flexible program gives attendees the ability to attend one, two, or all three days, the audience could be a new one each day! Many benefits await you as a sponsor or exhibitor, so sign up today.

All sponsors will receive:

- Your company name on an all-inclusive sponsor sign placed at registration
- Your company name displayed on "special thanks" signage during your sponsored event
- Listing in the on-site program
- Listing on the API Inspection Summit website with a link to your company website
- A "Sponsor" ribbon affixed to company representative's badge
- One 10' x 10' exhibit booth
 - One 6' display table
 - Two side chairs
 - One wastebasket
 - Electricity
- Upgrade your booth size for \$2,500 per additional 10' x 10' space

Platinum Sponsor

\$15,000

As a Platinum Sponsor you'll receive a 10' x 10' booth, plus:

- Acknowledgement of sponsorship on the conference website with a link to your company website
- First choice of booth space
- An opportunity to provide a complimentary one-page 8.5" x 11" promotional ad for inclusion in the conference program
- Three conference registrations (after three, additional fees will apply) with meals and admission to all API Inspection Summit sessions

Gold Sponsor

\$12,500

As a Gold Sponsor you'll receive a 10' x 10' booth, plus:

- Second choice of booth space
- An opportunity to provide a complimentary one-page 8.5" x 11" promotional ad for inclusion in the conference program.
- Two conference registrations (after two, additional fees will apply) with meals and admission to all API Inspection Summit sessions

Silver Sponsor

\$10,000

As a Silver Sponsor you'll receive a 10' x 10' booth, plus:

- One conference registration (after one, additional fees will apply) with meals and admission to all API Inspection Summit sessions

Exhibitor Only

\$5,000

As an exhibitor you'll receive:

- One conference registration (after one, additional fees will apply) with meals and admission to all API Inspection Summit sessions
- Listing in the on-site program
- Listing on the API Inspection Summit website
- One 10' x 10' exhibit booth
 - One 6' display table
 - Two side chairs
 - One wastebasket
 - Electricity

Applicants will be notified of exhibit booth number and/or sponsorship selection by email.



APPLICATION INSTRUCTIONS

Please read the following instructions carefully prior to submitting your application. Submit your application *only* during the acceptance window indicated.

Complete the Form and Submit

Your application must include the following to be processed:

- Completed Sponsor/Exhibitor Application sheet
- Signed Rules and Regulations sheet
- Payment by credit card or check

Complete the Sponsor/Exhibitor Application form by filling in the required company and payment information. Sponsors, please indicate all sponsorship opportunities your company wishes to purchase. Exhibitors, please refer to the latest exhibit floorplan at www.api.org/inspectionsummit prior to making your booth selection to ensure your desired space is available. Indicate your preferred booth number(s) on the application form.

Fax your completed Sponsor/Exhibitor Application form and signed Rules and Regulations form to 202-682-8222. All pages are required for processing. No cover sheet is necessary.

If paying by check, make your check payable to API and indicate the following reference number on the check to ensure payment is credited properly: **SS-2300-XM003-7411**.

Mail the check with your application materials to:
American Petroleum Institute
2019 API Inspection Summit and Expo
P.O. Box 1425
Merrifield, VA 22116-1425

NOTE: Checks must be submitted before December 30, 2018.

Application Acceptance

Sponsor/Exhibitor Applications and booth selection can be submitted according to the following acceptance windows:

2017 RETURNING SPONSORS

Up to 5:00 PM Eastern on Tuesday, July 31, 2018

NEW SPONSORS

Between 5:01 PM Eastern on Tuesday, July 31, 2018
and 5:00 PM Eastern on Tuesday, August 28th, 2018

2017 RETURNING EXHIBITORS

Between 5:01 PM Eastern on Tuesday, August 28th, 2018
and 5:00 PM Eastern on Tuesday, September 18th, 2018

NEW EXHIBITORS

After 5:01 PM on Tuesday, September 18th, 2018 (until the exhibit area sells out)

Please do not submit your application prior to the schedule above. If you submit your application before the above dates, your first choice may not be available.

Returning sponsors receive preference and first selection of sponsorship opportunities. If returning sponsors do not secure a spot by August 21st, then it becomes available to a new sponsor. As sponsorships and booths are secured they will be identified on the conference website.

NOTE: the most visible booth locations will be given to those that sponsor!



SPONSOR/EXHIBITOR APPLICATION

Please complete this application and return with your signed Rules and Regulations (page 6) to InspectionSummit@api.org.

Company Information

Company: _____

Street Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Country: _____

Phone: _____

Fax: _____

Email: _____

Main Contact: _____

On-Site Contact Email: _____
(if different than the Main Contact)

Pre-Show Materials Contact Email: _____

Method of Payment

BY CREDIT CARD (preferred) – For faster processing, register online at www.api.org/inspectionsummit or fax this completed form with your credit card payment information to 202-682-8222. No cover sheet required.

- VISA MasterCard American Express Diners Club

Card Number: _____

Exp. Date: _____ Cardholder's Zip Code: _____

Print Cardholder's Name: _____

Signature: _____

BY CHECK – After you receive your invoice, make checks payable to API and indicate the following reference number on checks to ensure payment is credited properly:

SS-2300-XM003-7411. Mail the check with your registration form to:

American Petroleum Institute
 2019 API Inspection and Mechanical Integrity Summit and Expo
 P.O. Box 1425
 Merrifield, VA 22116-1425

CHECKS MUST BE RECEIVED BY DECEMBER 30, 2018.

Sponsorship/Exhibitor Opportunities

PLATINUM SPONSORSHIPS

- Opening General Session \$ 15,000
- Luncheon (January 29, 2019) \$ 15,000
- Luncheon (January 30, 2019) \$ 15,000
- Luncheon (January 31, 2019) \$ 15,000
- Conference Bag with Company Logo \$ 15,000
- Welcome Reception in Exhibit Hall (January 29, 2019) \$ 15,000
- Epic Pool Party (January 30, 2019) \$ 15,000
- Conference Lanyard with Company Logo \$ 15,000
- Conference App with Company Logo \$ 15,000
- Audio-Visual Equipment \$ 15,000

GOLD SPONSORSHIPS

- Continental Breakfast (January 29, 2019) \$ 12,500
- Continental Breakfast (January 30, 2019) \$ 12,500
- Continental Breakfast (January 31, 2019) \$ 12,500

SILVER SPONSORSHIPS

- Mid-Morning Coffee Break (January 29, 2019) \$ 10,000
- Mid-Morning Coffee Break (January 30, 2019) \$ 10,000
- Mid-Morning Coffee Break (January 31, 2019) \$ 10,000
- Mid-Afternoon Snack Break (January 29, 2019) \$ 10,000
- Mid-Afternoon Snack Break (January 30, 2019) \$ 10,000

ADDITIONAL SPONSORSHIP OPPORTUNITIES

- Charging Station with your Logo (3 available) \$ 2,000
- Full Page Ad in Conference Program \$ 2,000
- Speaker Gifts with Company Logo \$ 7,500
- Speaker Breakfast (3 sponsorships available) \$ 5,000

EXHIBITOR

- 10' x 10' Exhibit Booth \$ 5,000
- Booth Upgrade (Per additional 10' x 10' space) \$ 2,500
 Quantity desired: _____

Exhibit Booth Selection

Is your booth choice available? Please check www.api.org/inspectionsummit prior to making your selection.

Booth Size: _____ 2nd Choice: _____

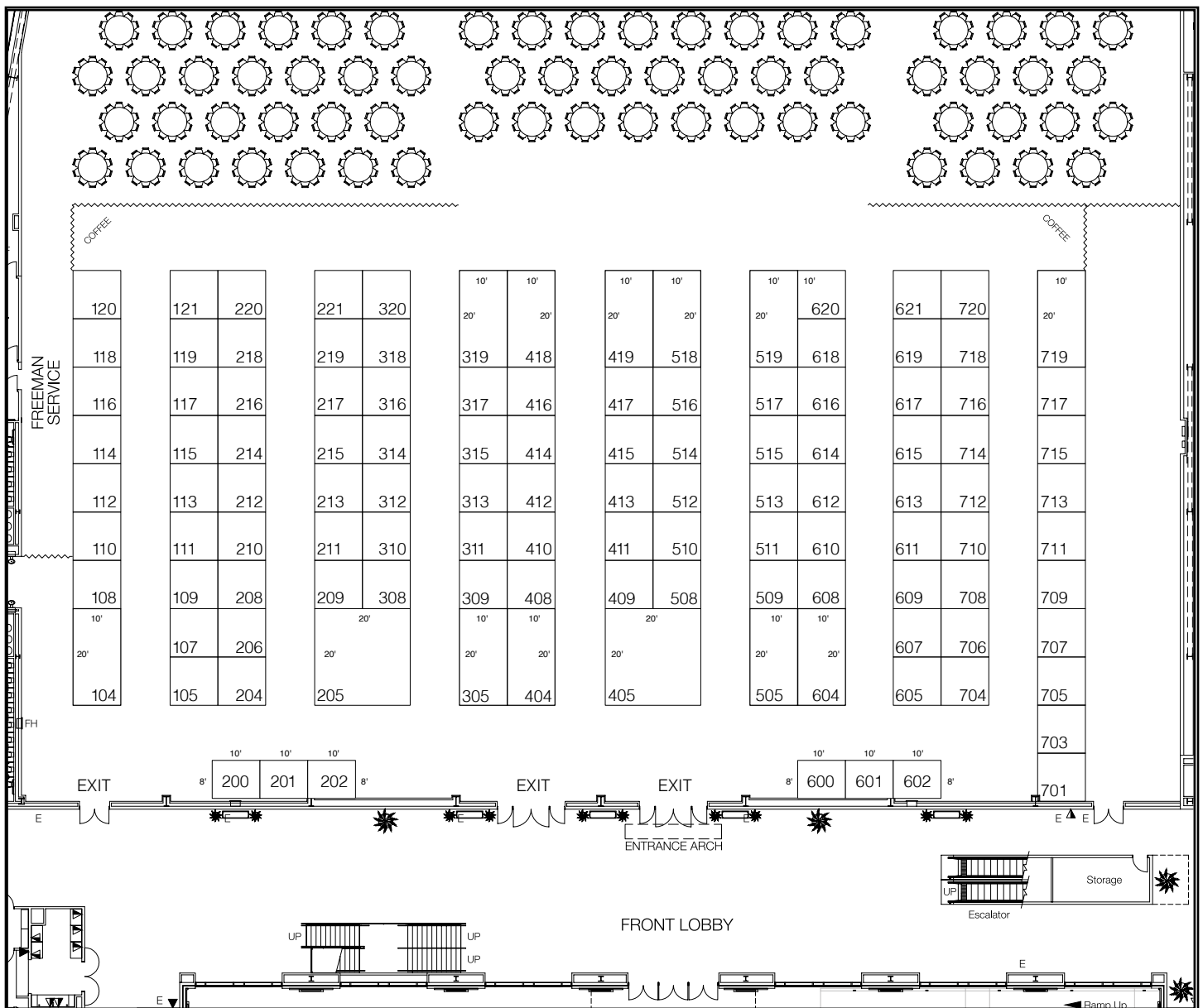
1st Choice: _____ 3rd Choice: _____



EXHIBIT FLOORPLAN

Please check www.api.org/inspectionsummit prior to making your booth selection to ensure your desired space is available. Indicate your preferred booth number(s) on the Sponsor/Exhibitor Application.

Galveston Island Convention Center at the San Luis Resort LEVEL 1 – EXHIBITION CENTER





RULES AND REGULATIONS

Please complete this application and return with your signed Rules and Regulations (page 6) to InspectionSummit@api.org.

1. API: As used herein, "API Summit" or "Exhibition" shall refer to the 2019 API Inspection and Mechanical Integrity Summit and Expo. Also as used herein "sponsor," "exhibitor," "applicant" and "company" shall refer to the party submitting the Application and Agreement. API will handle all pre-show and on-site decisions and its decisions will be final.

2. Cost of Exhibit Space: See Sponsor/Exhibitor Application.

3. Payments: All checks are to be made payable to: American Petroleum Institute, P.O. Box 1425, Merrifield, VA 22116-1425, USA. Reference SS-2300-XM003-7411 (U.S. currency only, drawn on a U.S. bank) Note: A \$25.00 transaction fee will be due on each Wire Transfer received as payment, if not sent as U.S. currency. Please add this amount to your original payment. Credit cards are also accepted for payment.

No exhibitor admission credentials will be distributed to any company who has not paid in full by November 30, 2018; and if any company still has not paid in full by the time of the first date of installation, Monday, January 28, 2019, they will not be allowed to set up their booth or receive any orders from contractors until the account is paid in full by Cashiers or Certified Check. No personal checks or credit cards are accepted as payment for exhibit space on-site.

4. Cancellation: An exhibitor may cancel or withdraw from the show subject to the following conditions and restrictions:

- The exhibitor shall give API notice in writing of its intention to cancel or withdraw from the show.
- In the event the said notice is received on or before November 30, 2018, the exhibitor shall be obligated and agrees to pay a cancellation penalty of 50% of the contract value.
- In the event the said notice is received after November 30, 2018, the exhibitor shall be obligated and agrees to pay 100% of the contract value.
- All refunds due will be paid to exhibitor no later than sixty (60) days after the close of the Exhibition.
- In the event of cancellation, API shall have the right to use said space to suit its own convenience, including selling the space to another exhibitor, without any rebate or allowance to the cancelled exhibitor.
- API assumes no responsibility and exhibitor waives any claims against API for having included the name of the cancelled exhibitor or description of their products in the show catalog, brochures, news releases or other materials concerning the show.
- Cancellations must be made in writing. Send to: Matthew Cunningham, API, 1220 L Street, NW, Washington, DC 20005-4070, Email: cunningham@api.org, Fax: 202-682-8222.

5. Assignment of Space: Exhibit space will be assigned on a first-come, first-served basis. Whenever possible, space assignments will be made based on the location preferences requested by the exhibitor. API reserves the right to make the final determination of all space assignments in the best interests of the overall Exhibition.

This Agreement will not be valid unless and until signed by an officer or representative of the Exhibiting Company on this official Space Application/Contract and returned to API Show Management.

6. Right of Refusal: API reserves the right to refuse rental of display space to any company whose display of goods, service or machinery is not, in the opinion of API, compatible with the general character and objectives of the Exhibition.

7. Floor Plan Layout Changes: Through the floor plans sent out periodically and the plans available through the official API Summit website/events web page, all exhibitors should frequently review their space location and changes to neighboring booths/areas for updates. While API will send out updates to the layout, it is the exhibitor's responsibility to keep up with changes to their assigned area. API is anticipating alterations to the initial printed plan and cannot be held responsible for changes which may alter a participating exhibitor's selection of space. If a specific exhibitor is impacted by an adjacent major layout configuration, API will notify them directly.

8. Subletting of Space: The exhibitor agrees not to assign, sublet or apportion space or any part thereof contracted for, nor to exhibit, advertise or offer for sale merchandise or services other than those manufactured or sold by exhibitor company in the regular course of business. As an example: when articles are required for the proper demonstration or operation of exhibit displays, in which case identification of such articles shall be limited to the regular name plate, imprint or other identification, which in standard practice appears normally on the article. Exhibitors may not permit non-exhibiting company representatives to work in their booths except their own dealers and representatives.

9. Competitors: API will attempt to keep competitors no nearer than 20 feet from the other

exhibitor if requested in the original application to exhibit, however, there is no guarantee if competitor is assigned long after original exhibitor's contract has been filed and reviewed.

10. Default of Occupancy: Any exhibitor failing to occupy their exhibit booth (contracted for but not cancelled) by 4:00 p.m., Monday, January 28, 2019 is obligated to pay the full cost of such space. API has the right to take possession of said space and lease same.

Exhibitor also agrees to occupy their space for the full term of the exhibition. Exhibitors who tear down prior to the conclusion of the exhibition will be denied space at any future API event.

11. Failure to Hold Exposition: Should any contingency prevent the holding of the API Summit, API shall retain only such part of exhibitor's rental as required for expenses incurred up to the time such contingency shall have occurred. The exhibitor waives all claims for damages. If, for any reason, the Exhibition shall be cancelled or deferred, the exhibitor waives all claims for damages or recovery of payments made.

12. Exhibit Booth Displays: Please refer to the specific rules and regulations that will be included in the Exhibitors Service Manual for all related rules and regulations regarding heights, sightlines, demonstration areas and signage.

13. Liability, Insurance: Exhibitors shall assume, and shall indemnify, hold harmless and defend API and their respective members, officers, directors, employees, contractors and agents (collectively "API Parties") from and against, any and all claims, damages, liabilities, costs (including reasonable attorneys' fees) and expenses (collectively, "Claims") arising out of or in any way relating to exhibitor's acts or omissions while a participant of the API Summit, including but not limited to any Claims arising out of or in any way related to any bodily injury or property damage caused by exhibitor's acts or omissions. Additionally, exhibitors hereby waive, and release API Parties from, any claim against API Parties for damages or to liabilities of any kind, type or nature (including but not limited to any damage to property or business or injury to persons) arising out of or in any way relating to the Exhibition, except to the extent caused by an API Party's gross negligence or willful misconduct. In no event shall exhibitor be entitled to claim, and exhibitor hereby waives the right to claim, any special, consequential, indirect or punitive damages arising out of or relating to this Application and Agreement of the API Summit.

14. Personal Property: Exhibitor acknowledges that any/all property of exhibitor, including any personal properties of individuals, are the sole responsibility of such Exhibitor/Participant and API will not assume any liability for such properties in the event of fire, theft, mysterious disappearance or any loss of physical damage or any indirect damage as a result thereof. Participation attendance of the Exhibition will acknowledge the acceptance of all terms and conditions stated herein.

15. Additional Insurance: Additional insurance requirements, minimum coverage and liability clauses will be contained in the complete Rules and Regulations document which will be a part of the API Exhibitors Service Manual, which Rules and Regulations are incorporated herein and are a part of this Application and Agreement.

16. Children: Conference Sponsor(s) and Management forbid all children under the age of 18 years (including infants and strollers) to be brought onto the exposition floor prior to, during or after set-up/dismantle hours and all show hours.

17. General Requirements: All matters and questions covered in the "Rules and Regulations" may be amended at any time by API. Such amendments or additions shall be equally binding on all parties affected by this original "Rules and Regulations."

Company/Organization

Representative's Name (Please print)

Representative's Signature



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For more information visit
www.api.org/inspectionsummit